

SHAH & ANCHOR KUTCHHI ENGINEERING COLLEGE CHEMBUR MUMBAI – 88

INSTRUCTION TO FIRST YEAR ENGINEERING CANDIDATES REGARDING ADMISSION THROUGH CAP I/II/III/IV ROUNDS:

- Those candidates who have allotted a seat in this college through CAP, should report to the College office as per the schedule given by the DTE (MS) and confirm their admission in the respective branch whichever has been allotted to him/her by submitting their relevant Original Certificates / documents along with the requisite fees by Demand Draft for Rs.86,306/- (Rupees Eighty six thousand three hundred six only) Details of fees :- fees Rs.85,000/-, University charges : Rs.306/-, (i.e., Enrolment Rs.220/- + University Charges Rs.86/-), Caution Money Deposit : Rs.1000/-) **and fees for Backward Class Category Candidates i.g SC,ST,VJ DT, NT(A),NT(B), NT (C), NT(D), SBC candidates, demand draft for Rs. 1306/- (University charges : Rs.306/- + Caution Money Deposit : Rs.1000/-) and for OBC candidates a demand draft Rs. 43,806/- (Fourty three thousand and eight hundred six only) Details of fees :- Interim fees Rs.42,500/-, (University charges : Rs.306/- + Caution Money Deposit : Rs.1000/-)** “drawn in favour of Shah and Anchor Kutchhi Engineering College” failing which he/she will lose his /her claim of admission for the same. Fees will not be accepted in CASH /CHEQUE.

SCHEDULE OF REPORTING:-			
CAP ROUND I	:	26.07.11 TO 29.07.11	11.00 am. TO 5.00pm.
CAP ROUND II	:	06.08.11 TO 09.08.11	11.00 am. TO 5.00pm.
CAP ROUND III	:	22.08.11 TO 24.08.11	11.00 am. TO 5.00pm.
COUNSELLING ROUND:-			
CAP ROUND IV	:	05.09.11 TO 07.09.11	11.00 am. TO 5.00pm.

THE REQUIREMENTS TO BE FULFILLED DURING THE TIME OF ADMISSION

(Thro” Competent Authority)

- *All candidates are required to fill up the prescribed Application form available from the college office between 11 a.m. to 5 p.m. and should submit the same along with the Demand Draft and the required documents as given below :-*

Documents / certificates to be submitted : (IN THE ORDER OF)

(Please arrange all originals in one set and make 3 sets of attested Photocopies in the following order)

- Demand Draft for Rs. 86,306/-
- X (S.S.C.) Mark sheet in ORIGINAL along with Three (3) photo copies duly attested.
- XII (H.S.C.) Mark sheet in ORIGINAL along with Three (3) photo copies duly attested.
- XII (H.S.C.) Leaving Certificate in ORIGINAL along with Three (3) photo copies duly attested.
- MHT-CET-2011/A.I.E.E.E. Score-Card in ORIGINAL along with Three (3) photo copies duly attested
- Certificate of DOMICILE of Maharashtra of the candidate in ORIGINAL along with Three (3) photo copies duly attested.
- In case of candidates who have passed the qualifying (XII) Examination from Out side Maharashtra including those who have passed from the CBSE/ICSE Boards should submit Application form for Provisional Statement of Eligibility certificate to be issued by the University of Mumbai.
- In case of candidates who have passed the qualifying (XII) Examinations from Out of Maharashtra should submit Migration Certificate in ORIGINAL along with Three (3) photo copies duly attested.
- Backward class candidates belonging to SC / ST / VJ /DT-NT(A)/NT (B)/NT (C)/NT(D) OBC / SBC/ categories – caste Certificate, Caste Validity Certificate and Non-creamy layer certificate valid upto 31.3.2012 in addition to the above certificates in ORIGINAL along with Three (3) photo copies duly attested.
- Ex. Service men – Defence service certificate in Proforma C, Domicile Certificate of father /mother/ who is an ex – service personal is domiciled in the State of Maharashtra in addition to the documents mentioned above.
- Active Domicile / Defence candidate: Defence service certificate in Proforma C, Domicile certificate of father / mother who is an active defence service person is domiciled in the State of Maharashtra in addition to the documents mention above.
- Active Non Domicile / Defence candidate : Defence service certificate in Proforma C and D/E certificate from the employee in Proforma D stating that father / mother of the candidate who is an active defence service person presently posted in the State of Maharashtra or Out of Maharashtra.
- Jammu and Kashmir Migrant candidates – Certificate of posting in case of defence and Government servants in Proforma – J. Certificate for stay in refugee camp for those staying in refugee camp in Proforma – K. Certificate stating that the candidate belongs to displaced family in Proforma – L.
- Affidavit for Proof of GAP (if any) in original along with Three (3) photocopies duly attested.
- Proforma – 1 (as per DTE Brochure) on plain paper.

Refund of Tuition, Development and Other fees for cancellation of CAP Round I/II/III/IV Admissions

The candidate who has been provisionally admitted may cancel admission by submitting an application in duplicate, in the prescribed Proforma-O and may request for refund of fees. The refund of fees as applicable shall be made in due course. It is made clear that such application is taken provisionally by paying the prescribed tuition fee and by submitting the original documents as mentioned above. Refund of tuition fees shall be made after deduction of cancellation charges as shown below:-

Sr. No	Situation	Refund Amount
1	<i>Request for cancellation of admission of received the date of start of academic session and the seat could be filled by the Institute before the cutoff date</i>	<i>Entire fee less Rs. 1000/-</i>
2	<i>Request for cancellation of admission is received after the start of academic session and the seat could be filled by the Institute before the cut off date</i>	<i>Entire fee less the total fees (i.e., Tuition Development & Hostel Fees) on Pro rata basis*</i>
3	<i>Request for cancellation of admission is received before/ after start of the academic session and the seat could not be filled by the Institute</i>	<i>No Refund (except the Security/ Caution Money Deposit.</i>

NOTE:

Candidate should retain sufficient attested photo copies of all the Original Certificates which they will submit during the time of admission to the college. No photo copies of the said certificates/documents will be issued or certified from the administrative office at a later date.

1. For the calculation of amount on the pro – rata basis, one month shall be treated as one amount eg. If the candidate cancelled the admission on third day after start of the academic session and the seat is filled on/before the cutoff date, cancellation amount will be, total fees/12 or Rs. 1000/- whichever is higher.
2. The candidate who has secured admission under reserve category and has not paid any fees , shall pay Rs. 1000/- as cancellation charges.

PRINCIPAL